

“Dissemination of Education for Knowledge, Science and Culture”  
-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

**Dattajirao Kadam Arts, Science & Commerce  
College, Ichalkaranji**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

Academic year 2020-21

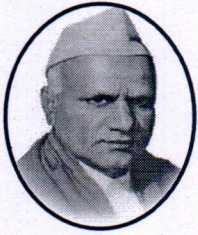


Action subjects of IQAC meetings in 2020-21

Meeting - 1

3<sup>rd</sup> July, 2020 at 11.30 am

Sr. No.	Decision taken in the meeting	Action taken
1	Minutes and action taken of previous meeting were read and approved.	The minutes of the previous meeting were read and approved unanimously by the committee members.
2	The committee members provided their inputs and suggestions and a draft plan was prepared.	Inputs and suggestions provided by the committee members were incorporated and a draft plan was prepared as per the discussions.
3	It was decided to prepare proposals for the new programs M.Sc. (Organic Chemistry), M.A. (Sociology), B.Com. (I.T.), B.Sc. III (Statistics) and an additional division for B.Com. III. The proposals will be submitted to the university for further approval.	Proposals for the following new programs were prepared and submitted to the university for further approval: - M.Sc. (Organic Chemistry) - M.A. (Sociology) - B.Com. (I.T.) - B.Sc. III (Statistics) - Additional division for B.Com. III
4	It was decided to inform and prepare the teaching staff for online teaching due to the ongoing COVID-19 pandemic. Programs for enhancing ICT-based teaching and learning will be organized. Training sessions and workshops will be scheduled to equip teachers with the necessary skills and tools.	Faculty members were encouraged for online teaching due to the ongoing COVID-19 pandemic. ICT-based teaching and learning programs were successfully organized and online training sessions and workshops were conducted to equip the teaching staff with necessary skills.
5	An induction program for new students will be organized. The program will include various sessions wherein they will interact with teaching faculty and support services members.	An induction program was organized for new students. Different sessions were held where students interacted with teaching faculty and support services members, providing them with guidance and an introduction to the



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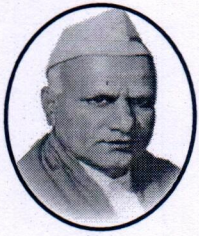
**ACTION TAKEN REPORT**

**Academic year 2020-21**



		college.
6	Proposals for organizing professional development programs for teachers and training programs on the revised syllabus of Shivaji University will be submitted by all the departments.	Training programs for teachers on the revised syllabus of Shivaji University were organized by Physics, Electronics Department.
7	The feedback from students, faculty and parents was discussed. It was decided to take necessary actions to improve the areas of concern. A report will be prepared and shared with the concerned departments.	The feedback from students, faculty and parents was analyzed. Necessary actions were taken to address areas of concern and a report was prepared and shared with the respective departments for further improvement.
8	Departments will be encouraged to sign MoUs for research collaboration and faculty/student exchange programs with industries and other institutions.	Four MoUs signed for research collaboration and faculty/student exchange programs. Several departments have initiated discussions with industries and other institutions to establish partnerships which includes Institute of Chemical Technology, Jayawant Mahavidyalay, Ichalkaranji.
9	The online admission process was discussed and ensured its successful implementation. Measures to streamline the process and address any technical issues were proposed. Responsibility will be given to a separate committee to have smooth process.	The online admission process was implemented successfully. A committee was formed to ensure the smooth admission process online on online admission platform of Biyani Technologies Pvt. Ltd. Kolhapur.
10	It was decided to organize a Tree plantation programs. The probable dates and support services to involve are discussed and student participation will be encouraged.	Two tree plantation program was organized successfully by NSS and NCC departments.

These actions reflect the successful implementation of decisions made during the IQAC meeting and contribute to the college's continued progress.



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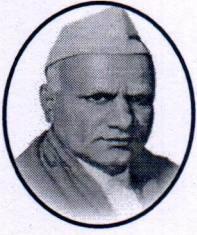
**ACTION TAKEN REPORT**

**Academic year 2020-21**

**Meeting -2**

16<sup>th</sup> October, 2020 at 11.30 am

Sr. No.	Decision taken in the meeting	Action taken
1	The minutes of the previous meeting were read and confirmed without any amendments.	Minutes of the previous meeting were read and approved.
2	The committee discussed the implementation of online teaching as per the timetable. It was agreed that all departments would ensure the proper conduction of classes.	All departments ensured the proper conduction of classes in online mode.
3	It was decided to start the reprography facility.	Permission to start the reprography facility was sent to mother institute.
4	It was decided to encourage various departments to organize online seminars, conferences and workshops.	Organized one state level seminar and two national level seminar and workshop, organized teacher's training workshops on revised syllabus and conduction of online examination.
5	The committee approved the preparation of a new staffroom for the commerce department above the library building.	The committee approved the preparation of a new staffroom for the commerce department above the library building.
6	It was decided to organize self-defense training for girls through NCC and NSS.	It was decided to organize self-defense training for girls through NCC and NSS.
7	The preparation of the AQAR for the academic year 2019-20 was discussed and decided to submit AQAR for the academic year 2019-20 on time	The preparation of the AQAR for the academic year 2019-20 was discussed and decided to submit AQAR for the academic year 2019-20 on time
8	The committee discussed the possibilities of conducting semester examinations online and/or offline. Further planning and coordination with the examination department will be required.	The committee discussed the possibilities of conducting semester examinations online and/or offline. Further planning and coordination was done by the examination department.



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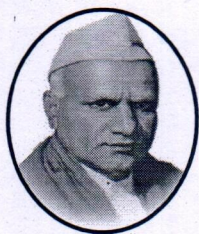


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**ACTION TAKEN REPORT**

Academic year 2020-21

9	It was decided to organize Swachhata Week on campus. Activities and programs promoting cleanliness and environmental awareness will be scheduled.	Swachhata Week was organized on campus as per Government circular. Activities and programs promoting cleanliness and environmental awareness was also organized.
10	No additional items were raised for discussion.	No additional items were raised for discussion.



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

Academic year 2020-21

**Meeting -3**

11<sup>th</sup> January, 2021 at 11.30 am

Sr. No.	Decision taken in the meeting	Action taken
1	To read and confirm the minutes of the previous meeting of IQAC.	The minutes of the previous meeting were read and approved by all present members.
2	To get repair the hybrid wind-solar unit.	A local technician was contacted and the repair work of the hybrid wind-solar unit is in progress. The unit is expected to be fully operational within the next two weeks.
3	To discuss the organization of various training programs for teachers on the revised syllabus.	A committee was formed to schedule training programs for teachers. The programs are planned for the upcoming semester, with resource persons identified for different subjects.
4	To improve internet connectivity.	With the permission of the parent institution the internet connection was upgraded.
5	Review MoUs signed and encourage departments to register new MoUs with different organisations.	A review of existing MoUs was conducted. Departments were encouraged to identify potential organizations for new collaborations and several departments have started the process of registering new MoUs.
6	To discuss the observation of "Dnyanshidori Din".	Librarian has been appointed to plan the events for "Dnyanshidori Din." The day was observed with a guest lecture and student activities focusing on knowledge-sharing and book exhibition.
7	To allot workshops to be organized under lead college scheme.	Workshops were allocated to different departments under the lead college scheme. The schedule of workshops has been organized by the concerned departments and student were sent to



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**ACTION TAKEN REPORT**

Academic year 2020-21

		other college for the same.
8	To follow up on the status of AQAR of academic year 2019-20.	The AQAR for the academic year 2019-20 has been compiled and submitted to the NAAC portal before the deadline.
9	To observe national science day by organizing various activities.	A science exhibition and guest lectures and exhibition were organized to mark National Science Day. Student participation was highly appreciated.
10	To observe international Women's day in association with Rotary Club of Ichalkaranji.	Several events was organized on International Women's Day. The event witnessed active participation from staff and students.
11	To encourage departments to organize webinars.	Departments were instructed to organize subject-specific webinars. Several webinars have been successfully conducted in various disciplines.
12	To organize workshop on NET/SET examination preparation.	A NET/SET preparation workshop was organized by Sociology and Hindi departments, with faculty members providing insights on exam preparation strategies. Feedback from the participants was positive.
13	To prepare and submit data to NIRF for the national ranking of the college.	Data for the NIRF ranking was collected, compiled and submitted before the due date.
14	To organize blood donation camp and traffic awareness programme through NSS/NCC.	A blood donation camp was organized by the NSS unit in collaboration with a local blood bank. Additionally, a traffic awareness program was held in coordination with local authorities to promote road safety.
15	To arrange a lecture through the staff academy.	A guest lecture on "New Trends in Teaching-Learning Methods" was organized for the staff under the staff academy initiative.



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

Academic year 2020-21

**Meeting -4**

9<sup>th</sup> April, 2021 at 11.30 am

Sr. No.	Decision taken in the meeting	Action taken
1	The minutes of the previous IQAC meeting were read and confirmed without any amendments.	The minutes of the previous IQAC meeting were read, confirmed.
2	The AQAR for the academic year 2019-20 was reviewed and approved. It will be submitted to the CDC for further approval.	The Annual Quality Assurance Report (AQAR) for 2019-20 was reviewed and approved by the College Development Committee (CDC) and submitted to NAAC.
3	It was agreed to organize a one-day hands-on training session for non-teaching staff on the use of software for the college management system.	A one-day hands-on training session on the use of college management system software for non-teaching staff was organized.
4	The committee approved the organization of a workshop on the preparation of SET/NET examinations by PG departments.	The PG departments have initiated the planning of a workshop focused on preparation for SET/NET examinations were organized.
5	The application from the Department of Sociology to organize a national webinar on the contributions of social thinkers, patriarchy and India was discussed and approved.	The Department of Sociology's proposal to organize a national webinar on the contributions of social thinkers, patriarchy and India has been approved and national webinar was successfully organized.
6	The organization of a campus recruitment camp was discussed and it was decided to organize at least two placement camps.	The decision to organize at least two placement camps has been implemented. Initial discussions with potential recruiters have been held and dates for the recruitment camps are being



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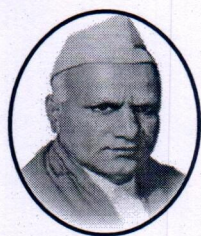
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**ACTION TAKEN REPORT**

Academic year 2020-21

		finalized.
7	The feasibility of conducting online examinations was discussed. It was decided to prepare a committee to address and resolve any issues that may arise for students during the online examinations.	A committee has been formed to address the feasibility and logistics of conducting online examinations. This committee is working on identifying potential issues students may face and developing solutions, including providing support for technical difficulties.
8	The committee discussed methods for internal evaluation and strategies to identify slow and advanced learners.	A subcommittee has been established to review and improve methods for internal evaluation and to devise strategies for identifying and supporting both slow and advanced learners.
9	The organization of field visits for students was approved. A committee will be formed to ensure safe organization of tours.	The proposal for field visits has been approved. A dedicated committee is in the process of organizing safe and educational tours, ensuring all safety protocols are followed.





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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

Academic year 2020-21

**Meeting -5**

13<sup>th</sup> August, 2021 at 11.30 am

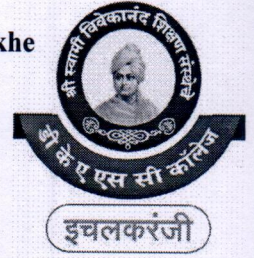
Sr. No.	Decision taken in the meeting	Action taken
1	The minutes of previous meeting are read and approved.	The minutes of the previous meeting were read and approved by all members.
2	It was decided to reschedule and organize the webinar that was cancelled due to COVID-19. Different committees will be formed for its successful organization.	The previously cancelled webinar due to COVID-19 has been rescheduled. Various committees were formed to ensure smooth organization of the event. Responsibilities were assigned to committee members to handle aspects such as promotion, content, technical setup and speaker coordination.
3	Plans to organize a parent-teacher meet and an alumni meet were discussed. It was decided to proceed with the organization, setting tentative dates in collaboration with the concerned association.	Parent-Teacher and Alumni Meet was organized by parent-teacher association.
4	The committee decided to appoint coordinators for the newly sanctioned courses: M.Sc. (Organic Chemistry), M.A. (Sociology), B.Com (I.T.), and B.Sc. III (Statistics). It was also agreed to advertise commencement of these courses on various platforms to increase enrollment.	Coordinators were appointed for the newly sanctioned courses: M.Sc. (Organic Chemistry), M.A. (Sociology), B.Com (I.T.) and B.Sc. III (Statistics).
5	The purchase of two LCD projectors for new classrooms in the new building was approved. The procurement process will be initiated by taking permission of the mother institute.	The procurement process for two LCD projectors for the new classrooms has been initiated after receiving approval from the mother institute the same were purchased.



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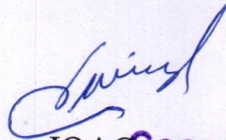
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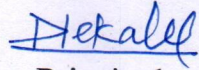
**Academic year 2020-21**

6	The committee reviewed the progress of various activities planned for the academic year 2020-21. Follow-up actions were discussed to ensure to organize remaining activities in the upcoming year.	The progress of various activities planned for the academic year 2020-21 was reviewed. Follow-up actions were discussed to ensure the remaining activities are completed within the upcoming academic year. Assigned members have been reminded of their responsibilities and timelines.
7	No additional items were raised for discussion.	As no other items were raised, the meeting was concluded with a focus on completing the outlined actions.

Dr. Vinayak Ganbavle

  
IQAC **Coordinator**  
Internal Quality Assurance Cell,  
D.K.A.S.C. College, Ichalkaranji

Prin. Dr. V. S. Dhekale

  
Principal  
**Principal,**  
D.K.A.S.C. College,  
Ichalkaranji.